

## **Terms & Conditions (Registered Guests/Guests):**

- The Learn-to-Swim Programme is open to children aged 4 years and above (based on the swimmer's birth year).
- The Learn-to-Swim Programme is structured by Term (12+1 week/s) Each Term consisting of 10 weeks of swimming lessons, 1 week of assessment, 1 week of supplementary lesson and 1 week of Term Break.
- Lessons will not be conducted during the 13th week of the Learn-to-Swim Term (*Refer to the "Learn-to-Swim Schedule 2025" for details*), Public Holidays and official club events (e.g., Club Day, Staff D&D).
- Swimming fees will not be pro-rated. There will not be replacement classes provided for non-attendance. Medical Certificates (MCs) will be reviewed on a case-to-case basis.
- In the event of inclement weather, the lessons will be replaced with dryland training.
- A fee of \$55.00 (inclusive of GST) per change will apply should there be any request to change in time slot after confirmation. Payment **MUST** be made before any changes are affected.
- All matters related to the Learn-to-Swim Programme (including, but not limited to, lesson timeslots and assessments matters) should be directed to the Swimming Team (coaches and Swim & Sports Executives). Verbal agreements between members and coaches must be followed up with an email to [SwimAdmin@sswimclub.org.sg](mailto:SwimAdmin@sswimclub.org.sg).
- The acceptance of Registered Guests / Guests into the SSC Learn-to-Swim Programme is at the sole discretion of the Singapore Swimming Club.
- The Club reserves the right to amend any Terms and Conditions without prior notice.

## **Commencement:**

- Availability of selected time slots will be on a first-come, first-served basis. Priority shall be accorded to SSC members.
- Please **DO NOT** attend the lessons until you receive a confirmation email from the Swimming Department.

### Payment (Registered Guests):

- A one-time registration fee of \$70.00 (inclusive of one (01) welcome packs per swimmer) applies in the first month, in addition to the Term fees (3x monthly fees), before commencement of the programme.
- Term fees (3x monthly fees) will be debited to the registered member's account accordingly before the start of the new Term.

### Payment (Registered Guests):

- A one-time registration fee of \$70.00 (inclusive of one (01) welcome pack per swimmer) applies in the first Term, in addition to the Term fees (3 months), before commencement of the programme.
- Parents must make an advance payment covering 3 months at the beginning of each Term.
- If a swimmer joins in the second month of the Term, payment covering the remaining 2 months must be made before commencement of the programme.
- Payment must be completed at least three (03) days before the start of classes.
- Payments should be made via PayNow.
- Once payment is done, please upload the proof of transaction / screenshot of your payment to the link provided for record purpose.
- If the payment for the next Term is not received at least three (03) days before the start of the next Term, the swimmer will be considered withdrawn from the programme.

### Withdrawal

- **Temporary Cessation:** Temporary cessation from the programme is not allowed.
- **Withdrawal Process:** Registered Guests / Guests wishing to withdraw from the programme must provide **one month's notice** to the Swimming Department by completing the online withdrawal form.
- **Immediate Withdrawal:** Requests for **immediate withdrawal** from the programme must be supported by an official medical document.
- **Rejoining the Programme:** Swimmers who wish to rejoin the programme within **nine months** of the withdrawal date will be subject to a reinstatement fee of **\$109.00**.

- **Acknowledgment of Withdrawal:** Upon receiving the withdrawal form, an acknowledgment email will be sent to confirm the withdrawal. If an acknowledgment is not received within **two weeks**, please contact the Swimming Department at **6342 3617** or email SwimAdmin@sswimclub.org.sg.
- **Refunds Policy:** Strictly no prorated or full refund will be provided under any circumstances.
- **Swimmer's Access Card:** Swimmer's access card must be returned to the Swimming Department on the last day of the lesson.

### **Personal Data Protection Act – PDPA**

- In line with the government's policy on promoting a balance between the need to protect your personal data and the swimming department's need to obtain and process such data for communication, we seek your clear and unambiguous consent to receive notices, events updates, events forms, swimming program and events related articles, swimming classes related matters, swimming program and event-related finance matters, and collaterals from Singapore Swimming Club.
- Photographs of the swimmers may be used for publicity purposes in the club magazine. By submitting this form, I understand and give Singapore Swimming Club permission to use the photographs, contact number and email for the above-mentioned purpose.

### **Indemnity**

- I am fully aware of the risk involved, and I shall not hold Singapore Swimming Club, its organizing committee, or any member of staff responsible for the death, injury, or loss arising from any cause whatsoever during the lesson. I also agree to comply with terms and conditions pertaining to this training program.

As @ 31 December 2024